

2 November 2009

Dear Colleague

Community Network Meeting

Please note that the next Community Network Meeting will be held on **Tuesday 17 November 2009** at **12.00noon – 2.00pm** (*a buffet lunch will be provided*) at the **Belle Vue Community, Sports and Youth Centre** (please see attached agenda).

Please complete the reply slip enclosed if you will be attending the meeting for catering purposes.

Community Network Elections

Theme Partnerships

The Community Network are seeking Representatives and Substitutes for all Theme Partnerships – The Children's Trust; Culture, Leisure and Community Learning Partnership; Economic Forum; Environment Partnership; Health and Wellbeing Partnership; Housing Partnership; Community Safety Forum; Skills Partnership; The Health and Wellbeing Partnership also has vacancies for a Carers Representative and Substitute – any carer or someone who works with carers are eligible. Some Partnerships have Executive Committees or Sub-Groups which have additional places for Community Network Representatives – I have shown all vacancies available for each Partnership on the Nomination Form. Meetings vary with each Partnership but they generally meet at least three times per year and the successful candidates will in post for a two-year term.

Community Network Steering Group

The Steering Group guides and steers the work of the Community Network. The group receives quarterly reports and discusses issues around improving voluntary sector and resident involvement in decision-making. The Chair and Vice Chair of Community Network meetings will be nominated members of the Steering Group. The Steering Group meet four times per year and successful candidates will be in post for a two-year term.

Community Chest Grants Panel

The Grants Panel makes decisions on grants of up to £2k for groups in the Neighbourhood Renewal areas – the emphasis being on activities/services that actively encourage and promote the acquisition of skills helping people improve their employment prospects and other projects which generate community activity. The Grants Panel meet every six weeks and successful candidates will be in post for a two-year term.

Please note that current Theme/Steering Group/Grants Panel Representatives will be up for re-election so please ensure you re-nominate yourself.

Please indicate on the reply slip if you would like to nominate yourself for any of the above vacancies and return by **Tuesday 10 November 2009.** Nominees will be expected to give a brief overview of themselves at the Community Network meeting, please contact myself if you are nominating yourself but cannot attend the meeting.

If you would like any further information (minutes of previous meetings and appropriate reports etc) on any of the above positions please do not hesitate to contact myself.

Survey of the Community Network 2009

Please complete and return the enclosed Survey of the Community Network 2009. All completed Surveys will be entered into a prize draw for a £25 Gift Voucher to be spent in a shop of their choice.

Community Network Staff Reports

The Community Network Team produce staff reports to list work undertaken on a quarterly basis for the Steering Group. If you would like a copy of the last report please indicate on the reply slip attached.

Hartlepool Partnership Reports

Please indicate on the reply slip if you would like to receive the list of Hartlepool Partnership Reports available for your information. Alternatively these can be downloaded from the Hartlepool Partnership Website – www.hartlepoolpartnership.co.uk

Yours sincerely

Julie Turner
Community Network Support Officer

Enc.

A G E N D A

**Tuesday 17 November 2009, 12.00noon – 2.00pm
Belle Vue Community, Sports and Youth Centre**

- 1. Welcome and Apologies**
- 2. Minutes of the Community Network Meeting of 4 June 2009 (available upon request)**
- 3. Matters Arising**
- 4. Community Network Elections**
 - (a) Theme Partnerships**
 - The Children's Trust
 - Children and Young People's Partnership Sub Groups
 - Culture, Leisure and Community Learning Partnership
 - Culture, Leisure and Community Learning Partnership - BME
 - Economic Forum
 - Environment Partnership
 - Health and Wellbeing Partnership
 - Health and Wellbeing Partnership – Carers
 - Housing Partnership
 - Housing Partnership – Young Person
 - Housing Partnership – BME
 - Community Safety Forum
 - Safer Hartlepool Executive Partnership
 - Skills Partnership
 - (b) Community Network Steering Group**
 - (c) Community Chest Grants Panel**
- 5. Office of the Third Sector Survey of Hartlepool Community Network**
- 6. Community Chest Report**
- 7. Any Other Business**
- 8. Date of Next Meeting**
- 9. Community Network Representatives Feedback Session (1.00pm – 2.00pm – if sufficient time, otherwise Feedback will be postponed until the next meeting)**

Feedback from:

 - The Children's Trust – Dave Wise
 - Culture, Leisure and Community Learning – Tony Rowsell
 - Economic Forum – Marjorie James
 - Environment Partnership – Iris Ryder
 - Health and Wellbeing Partnership and Executive – Ron Foreman
 - Community Safety Forum – Tracy Jefferies
 - Safer Hartlepool Executive Partnership – Keith Bayley
 - Hartlepool Partnership – Paul McCraith

Community Network Reply Slip

I *will/will not be attending the Community Network Meeting on 17 November 2009 (*
please delete as appropriate).

Name:

Organisation:.....

Contact Details:.....

.....
Any special requirements (BSL Interpreter, Access, Dietary etc.):

Paperwork

- I would like to receive a copy of the quarterly CN Staff Report
 I would like to receive a list of Hartlepool Partnership Reports available
 I would like to receive the CN Minutes of 4 June 2009

Elections

I would like to nominate myself for the following (you can nominate yourself for one or more positions):

Theme Partnerships:

The Children's Trust (1 Rep + 1 Sub)	
Children and Young People's Partnership Sub Groups (5 Places for each):	
Children aged 0 – 11 years <input type="checkbox"/>	Children aged 11 – 19 years <input type="checkbox"/>
Culture, Leisure and Community Learning (6 Reps + 1 Sub)	
Culture, Leisure and Community Learning BME Rep	
Economic Forum (4 Reps + 1 Sub)	
Environment Partnership (3 Reps + 1 Sub)	
Health and Wellbeing Partnership (5 Reps + 1 Sub)	
Health and Wellbeing Partnership - Carers Representative (1 Rep + 1 Sub)	
Housing Partnership (1 Rep + 1 Sub)	
Housing Partnership – Young Person Rep	
Housing Partnership – BME Rep	
Community Safety Forum (6 Reps + 1 Sub)	
Safer Hartlepool Executive Partnership (2 Reps)	
Skills Partnership (1 Rep + 1 Sub)	

Community Network Steering Group:

Please indicate your area or the communities of interest group you will be representing:

North (2 Places)	
Central (2 Places)	
South (2 Places)	
Communities of Interest (4 Places)	

Community Chest Grants Panel:

Please indicate your area or the communities of interest group you will be representing:

North (1 Place)	
Central (1 Place)	
South (1 Place)	
Communities of Interest (3 Places)	

Please return by Tuesday 10 November 2009 to:

Julie Turner, Community Network Support Officer,
Hartlepool Community Network
C/o HVDA, 'Rockhaven', 36 Victoria Road, Hartlepool, TS26 8DD

Or

E-mail – j.turner@hvda.co.uk